



County of Los Angeles CHIEF EXECUTIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION
LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

REVISED

November 20, 2007

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC SOCIAL SERVICES: RECOMMENDATION TO
APPROVE AMENDMENT NUMBER FOUR TO EXTEND THE GAIN CASE
MANAGEMENT SERVICES CONTRACT TERM FOR THREE MONTHS
(THIRD AND FIFTH DISTRICTS – 3 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

Approve and instruct the Chairman to sign Amendment Number Four (Attachment I) to extend the existing contract with MAXIMUS, Inc. (MAXIMUS) for the provision of Greater Avenues for Independence (GAIN) Case Management (GCM) Services contract #75454 for three (3) months, beginning December 1, 2007 through February 29, 2008. The maximum amount for the extension is \$2,431,254 including potential performance incentives. The cost of this amendment is funded with the CalWORKs Single Allocation and is included in the Department's FY 2007-2008 budget.

PURPOSE/JUSTIFICATION OF RECOMMENDATION

The current contract for this service will expire November 30, 2007. The GCM contract was awarded to MAXIMUS on November 29, 2005. There are seven GAIN regions. MAXIMUS provides Welfare-to-Work program services in two regions in the Third and Fifth Supervisorial Districts at a cost less than if the services were performed by County employees. This is a Prop A contract that was effective December 1, 2005, for a one-year term, with up to two additional one-year extensions.

On November 8, 2006, your Board approved an amendment for the first one-year extension. It included funding for an additional 56 positions for the first one-year

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

MAXIMUS met the caseload increase, complied with program initiatives to meet State work participation rates, and expanded the GAIN Sanction Home Visit Project. The positions included 44 GAIN Services Workers, six GAIN Services Supervisors, and six Unit Assistants. This amendment increased the annual cost of the contract to \$9,703,200 (including performance incentives of \$549,238).

The recommended action to extend the term for three months is to allow DPSS to continue to negotiate contract provisions with MAXIMUS, including performance measures and costs involved with the added measures.

Implementation of Strategic Plan Goals

The recommended actions are consistent with the principles of the Countywide Strategic Plan Goal #5: Children and Families' Well-Being, to improve the well-being of children and families in Los Angeles County as measured by the achievements in the five outcome areas adopted by the Board: good health; economic well-being; safety and survival; social and emotional well-being; and educational/workforce readiness.

FISCAL IMPACT/FINANCING

Funding for this amendment is included in the Department's FY 2007-08 Adopted Budget. There is no net County cost (NCC) associated with this cost after the County Maintenance of Effort (MOE) has been met.

For the extension period, December 2007 through February 2008, the contract's basic compensation is \$2,293,636; the same rate currently in effect. If the Contractor is eligible, the maximum amount for performance incentives that is allowable is \$137,618 and the maximum extension amount is \$2,431,254. The current methodology and rates for potential performance incentives will remain in effect during the extension period. The three-month extension cost is funded with the CalWORKs Single Allocation.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The GCM contract was awarded to MAXIMUS, on November 29, 2005. There are seven GAIN regions. MAXIMUS provides Welfare-to-Work program services in two regions in the Third and Fifth Supervisorial Districts at a cost less than if the services were performed by County employees. This is a Proposition A contract, effective December 1, 2005, for a one-year term, with up to two additional one-year extensions.

Amendment Number One was signed by the DPSS Director on December 27, 2005. It included the continued funding for one dedicated GAIN Services Worker (GSW) to provide GCM services to eligible homeless participants in GAIN Region VII through June 2006. The amendment also included funding for the implementation of the Volunteer Income Tax Assistance (VITA) program as well as funding of 12 staff to implement the countywide GAIN Sanction Home Visit Project. This amendment increased the cost of the original contract by \$560,485.

Amendment Number Two was signed by the DPSS Director on March 30, 2006. It included continued funding for the dedicated GSW for homeless services in GAIN Region VII through November 2006. It also included funding for two GSW positions to serve as a Child Care Coordinator and a Specialized Supportive Services Worker. These two items were erroneously omitted from the current contract; therefore, they were included in Amendment Number Two to provide the contractor with the same staff resources as the non-contracted GAIN regions. This amendment increased the cost of the contract by \$44,842.

Amendment Number Three was signed by the Board on November 8, 2006. It included funding for an additional 56 positions for the first one-year renewal period from December 1, 2006 through November 30, 2007, to ensure that MAXIMUS met the caseload increase, complied with program initiatives to meet State work participation rates, and expanded the GAIN Sanction Home Visit Project. The positions included 44 GAIN services Workers, six GAIN Services Supervisors, and six Unit Assistants. This amendment increased the cost of the contract to \$9,703,200 (including performance incentives of \$549,238).

The recommended Amendment Number Four (Attachment I) is necessary to maintain services while DPSS continues to negotiate contract provisions with MAXIMUS, including performance measures and costs associated with the added measures.

On November 29, 2005, your Board delegated authority to the Director of DPSS to exercise the County's option to extend the contract for two additional one-year periods. The delegated authority stipulated that the basic compensation and incentives amounts for the extended periods may increase or decrease subject to caseload projections.

This is a Proposition A contract. The Auditor-Controller's office verified that the original contract was cost effective and the Department has determined that the contract remains cost effective at the increased costs for the extension period.

The amendment is in compliance with all Board, Chief Executive Office, and County requirements, including State contracting regulations.

CONTRACT PROCESS

The contract is being extended while DPSS continues to negotiate contract provisions with MAXIMUS, including performance measures and costs associated with the added measures.

This amendment has been approved as to form by County Counsel.

No additional solicitation process was required for this amendment since the amendment is to extend the existing agreement.

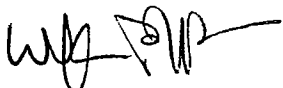
IMPACT ON CURRENT SERVICES

The amendment will not infringe on the role of the County in relationship to its residents, and the County's ability to respond to emergencies will not be impaired. There is no change in risk exposure to the County. Alternate resources are available so that services can be obtained from another source in the event of default by MAXIMUS.

CONCLUSION

The Executive Officer, Board of Supervisors, is requested to send one approved copy of this Board Letter to the Director of DPSS.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:SRH:SS
GP:JB:lbm

Attachment

c: County Counsel
Executive Officer, Board of Supervisors
Department of Public Social Services

**AMENDMENT NUMBER FOUR TO THE GAIN CASE MANAGEMENT SERVICES
CONTRACT NUMBER 75454 WITH MAXIMUS, INC.**

Reference is made to the documents entitled "GAIN Case Management Services Contract By and Between the County of Los Angeles and MAXIMUS, Inc." dated November 29, 2005, Amendment Number One, dated December 29, 2005, and Amendment Number Two, dated March 30, 2006 (collectively hereinafter referred to as "Contract").

WHEREAS, this Amendment does not impact Contractor's cost effectiveness, and

WHEREAS, County and Contractor intend to amend this Contract as set forth below;

THEREFORE, effective December 1, 2007, the Contract is revised as follows:

1. **CONTRACT, PART 4.0, TERM OF CONTRACT**, is amended to add a paragraph to be inserted between paragraphs two and three, reads as follows:

Subject to COUNTY's right to terminate earlier for convenience, non-appropriation of funds or default of Contractor, or any other terms allowing earlier termination, the term of this Agreement shall be extended commencing December 1, 2007 and terminating February 29, 2008.

2. **CONTRACT, PART 5.0, CONTRACTOR PAYMENT**, Subsections 5.1.4, Revised Basic Compensation and Subsection 5.2.4, Revised Maximum Contract Amount are added as follows:

5.1.4 Revised Basic Compensation:

Payment will be made as follows:

- Effective December 1, 2007 through January 31, 2008, payment to the Contractor will be made in arrears on a monthly basis, at the rate of \$761,115 per month per Attachment B-12 (Contractor's Revised Monthly Budget Effective December 1, 2007 through January 31, 2008).
- Effective February 1, 2008 through February 29, 2008, payment to the Contractor will be made in arrears on a monthly basis, at the rate of \$771,406 per month per Attachment B-13 (Contractor's Revised Monthly Budget Effective February 1, 2008 through February 29, 2008).

5.2.4 Revised Maximum Contract Amount:

Effective December 1, 2005, the revised Maximum Basic Compensation amount is \$18,208,015 for the twenty-seven month term of the Contract at the flat monthly fee of:

75454 Supplement No. 4

Flat Monthly Fee	Contract Period	Contract Period Total
\$507,094	December 1, 2005 through December 31, 2005	\$507,094
\$558,652	January 1, 2006 through January 31, 2006	\$558,652
\$560,614	February 1, 2006 through March 31, 2006	\$1,121,228
\$564,883 ⁽¹⁾	April 1, 2006 through June 30, 2006	\$1,694,649
\$561,767 ⁽²⁾	July 1, 2006 through October 30, 2006	\$2,247,068
\$153,272 ⁽³⁾	November 1, 2006 through November 8, 2006	\$153,272
\$478,454 ⁽³⁾	November 9, 2006 through November 30, 2006	\$478,454
\$761,115 ⁽⁴⁾	December 1, 2006 through January 31, 2007	\$1,522,230
\$771,406 ⁽⁵⁾	February 1, 2007 through March 31, 2007	\$1,542,812
\$761,115 ⁽⁶⁾	April 1, 2007 through November 30, 2007	\$6,088,920
\$761,115 ⁽⁷⁾	December 1, 2007 through January 31, 2008	\$1,522,230
\$771,406 ⁽⁸⁾	February 1, 2008 through February 29, 2008	\$771,406
Total Maximum Basic Compensation		\$18,208,015

(1) Compared to Amendment #1, the increase of \$6,231.00 effective April 2006 reflects the funding for one Specialized Supportive Services (SSS) worker and one Child Care Coordinator worker.

(2) Compared to Amendment #1, the increase of \$5,230.00 effective July 2006 reflects the funding for one Child Care Coordinator worker and the continued funding for one Homeless Pilot GAIN worker.

(3) Compared to Footnote #2, the increase of \$69,960.00 effective November 2006 reflects the funding for 22 GSWs, 3 GSSs, and 3 unit assistants.

(4) Compared to Footnote #3, the increase of \$129,389.00 effective December 1, 2006 reflects the funding for additional 28 staff due to the projected caseload increase in the second year.

(5) Compared to Footnote #4, the increase of \$10,291.00 effective February 1, 2007 reflects funding for the VITA project.

(6) Compared to Footnote #5, the decrease of \$10,291.00 effective April 1, 2007 reflects the completion of the VITA project.

(7) Compared to Footnote #6, the increase of \$1,522,230 reflects the funding for December 1, 2007 through January 31, 2008.

(8) Compared to Footnote #7, the increase of \$771,406 reflects the funding for the VITA project for February 2008.

If eligible, the maximum amount for performance incentives will be \$1,092,481 for the twenty-seven months of direct case management services. The total maximum of this Contract will be \$19,300,496.

All other terms and conditions remain in full force and effect.

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Contract to be subscribed by the Chair, and the seal of said Board hereto affixed and attested by the Chair and Clerk thereof, and Contractor has caused this Contract to be signed by its duly authorized Officer(s), on this 20th day of November 2007. The person signing on behalf of the Contractor warrants under penalty of perjury that he or she is authorized to bind the Contractor.

MAXIMUS, INC.

By Akbar Piloti / coc

Akbar Piloti
Name

President of Operations
Title

54-1000588
Tax Identification Number

APPROVED AS TO FORM:

BY THE OFFICE OF COUNTY COUNSEL
RAYMOND G. FORTNER, JR., County Counsel

By David Beaudet
David Beaudet, Deputy County Counsel

COUNTY OF LOS ANGELES

By Ben Yaroslowsky
Chairman, Board of Supervisors

I hereby certify that pursuant to
Section 25103 of the Government Code,
delivery of this document has been made.

SACHI A. HAMAI
Executive Officer
Clerk of the Board of Directors

By [Signature]
Deputy



ATTEST:

Sachi A. Hamai,
Executive Officer – Clerk
Of the Board of Supervisors

By [Signature]
Deputy

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

12 NOV 20 2007

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

ATTACHMENT B-12

**CONTRACTOR'S REVISED MONTHLY BUDGET EFFECTIVE
DECEMBER 1, 2007 THROUGH JANUARY 31, 2008**

MAXIMUS COMBINED REGION II & VII DIRECT SERVICES BUDGET

12 MONTH BUDGET

Dec-07 - Jan-08

Payroll				
Salaries		FTE	Monthly	Annual
Project Director		0.50	\$ 4,375.00	\$ 52,500.00
HR Manager		1.00	\$ 4,166.67	\$ 50,000.04
Contract Manager & Backup		1.00	\$ 7,852.33	\$ 94,227.96
Contract Manager & Backup		1.00	\$ 6,250.00	\$ 75,000.00
Fiscal Manager		1.00	\$ 4,166.67	\$ 50,000.04
JVS - QA / Training Specialist		1.00	\$ 3,750.00	\$ 45,000.00
QA / Training Specialist		1.00	\$ 3,218.92	\$ 38,627.04
Operations Manager		1.00	\$ 3,720.64	\$ 44,647.68
Operations Manager		1.00	\$ 3,666.67	\$ 44,000.04
Job Developer / Community Outreach Specialist		1.00	\$ 2,944.83	\$ 35,337.96
Job Developer / Community Outreach Specialist		1.00	\$ 2,916.67	\$ 35,000.04
JVS - Job Developer / Community Outreach Specialist		1.00	\$ 3,000.00	\$ 36,000.00
Office Support Managers		2.00	\$ 5,666.66	\$ 67,999.92
Case Manager Supervisor		1.00	\$ 2,420.18	\$ 29,042.16
Case Manager Supervisor		1.00	\$ 2,916.67	\$ 35,000.04
Case Manager Supervisor		1.00	\$ 3,234.15	\$ 38,809.80
Case Manager Supervisor		1.00	\$ 2,799.89	\$ 33,598.68
Case Manager Supervisor		1.00	\$ 3,205.56	\$ 38,466.72
Case Manager Supervisor		1.00	\$ 3,127.76	\$ 37,533.12
JVS - Case Manager Supervisors		4.00	\$ 12,333.32	\$ 147,999.84
Lead Case Manager		1.00	\$ 3,408.33	\$ 40,899.96
Case Managers		27.00	\$ 74,250.00	\$ 891,000.00
JVS - Case Managers		50.00	\$ 137,500.00	\$ 1,650,000.00
Office Support Staff		1.00	\$ 2,166.67	\$ 26,000.04
JVS - Office Support Staff		5.00	\$ 10,833.35	\$ 130,000.20
Unit Assitants		2.00	\$ 4,166.66	\$ 49,999.92
JVS - Unit Assistants		8.00	\$ 16,666.64	\$ 199,999.68
JVS - Administrative		1.00	\$ 2,500.00	\$ 30,000.00
Homeless Services Case Manager		1.00	\$ 2,750.00	\$ 33,000.00
Sanction Home Case Manager Supervisor		1.00	\$ 3,233.33	\$ 38,799.96
Sanction Home Case Managers		4.00	\$ 11,000.00	\$ 132,000.00
JVS - Sanction Home Case Managers		4.00	\$ 11,000.00	\$ 132,000.00
Sanction Home Unit Assistant		1.00	\$ 2,083.33	\$ 24,999.96
JVS - Sanction Home Unit Assistant		2.00	\$ 4,166.66	\$ 49,999.92
Childcare Coordinator/Case Manager		1.00	\$ 2,500.00	\$ 30,000.00
Specialized Supportive Services Case Manager		0.00	\$ -	\$ -
Add. Case Managers (TANF Reauthorization)		16.00	\$ 44,000.00	\$ 528,000.00
Add. Case Manager Supervisors (TANF Reauthorization)		2.00	\$ 6,466.66	\$ 77,599.92
Add. Unit Assistants (TANF Reauthorization)		2.00	\$ 4,176.66	\$ 50,119.92
Case Managers for Sanction Home Interview Program		6.00	\$ 16,500.00	\$ 198,000.00
Case Manager Supervisor for Sanction Home Interview Program		1.00	\$ 3,233.33	\$ 38,799.96
Unit Assistant for Sanction Home Interview Program		1.00	\$ 2,088.33	\$ 25,059.96
Add. Case managers (Increased Caseload)		22.00	\$ 60,500.00	\$ 726,000.00
Add. Case Managers Supervisors (Increased Caseload)		3.00	\$ 9,699.99	\$ 116,399.88
Add. Unit Assistant (Increased Caseload)		3.00	\$ 6,264.99	\$ 75,179.88
Total Payroll		188.50	\$ 6,322,650.24	\$1,053,775.04

Employee Benefits		Mo. Cost Per Employee	Annual Cost All Employees	
Med Ins		\$ 222.65	\$ 503,634.30	
Dental		\$ -	\$ -	
Life Ins		\$ -	\$ -	
Long/Short Term Disab.		\$ -	\$ -	
Employee Bonus		\$ 2.99	\$ 6,763.38	
401k contribution		\$ 28.45	\$ 64,353.90	
Misc Benefits		\$ 144.80	\$ 327,537.60	
Cost Per Employee \$615.27				
Total Employee Benefits			\$ 902,289.18	\$150,381.53
Cost Per Employee Payroll \$Employee Benefits \$615.27				
Payroll Tax				
FICA		\$ 165.34	\$ 373,999.08	
Fed Unemployment Tax		\$ 9.28	\$ 20,991.36	
State Unemployment Tax		\$ 17.40	\$ 39,358.80	
Workers Comp		\$ 23.90	\$ 54,061.80	
Employee Welfare		\$ 0.46	\$ 1,040.52	
Total Payroll			\$ 489,451.56	\$81,575.26
Misc Direct Costs				
Bilingual Bonus			\$ 22,000.00	
Copier Usage			\$ 21,622.50	
Facility/ Equipment			\$ 5,681.50	
MAX Trac			\$ 5,953.75	
Miscellaneous			\$ 32,450.00	
Printing/Postage			\$ 12,012.00	
Salary Adjustment			\$ 5,500.00	
Supplies			\$ 79,282.50	
Transitional Consultant			\$ 3,080.00	
Travel			\$ 10,472.00	
Total Annual Misc Direct Costs			\$ 198,054.25	\$33,009.04
Total Annual Direct Cost			\$ 7,912,445.23	\$1,318,740.87
Indirect Costs				
General Acct/Bookkeeping			\$ -	
Management Overhead			\$ 547,152.60	
General & Admin			\$ 322,498.52	
Total Indirect Costs		8,459,597.83	\$ 869,651.12	\$144,941.85
		4%		
Total Annual Direct and Indirect Cost			\$ 8,782,096.35	\$1,463,682.73
Profit	4.00%		\$ 351,283.85	\$58,547.31
12-MONTH COST			\$ 9,133,380.20	\$1,522,230.03
START-UP COST				
TOTAL ANNUAL COST			\$ 9,153,962.80	
Cost for two (2) Months				\$1,522,230.03
MONTHLY FLAT FEE				\$761,115

ATTACHMENT B-13

**CONTRACTOR'S REVISED MONTHLY BUDGET EFFECTIVE
FEBRUARY 1, 2008 THROUGH FEBRUARY 29, 2008**

MAXIMUS COMBINED REGION II & VII DIRECT SERVICES BUDGET

12 MONTH BUDGET

Feb-08

Payroll	1st-Year Direct Services Budget			
	FTE	Monthly		Annual
Salaries				
Project Director	0.50	\$	4,375.00	\$ 52,500.00
HR Manager	1.00	\$	4,166.67	\$ 50,000.04
Contract Manager & Backup	1.00	\$	7,852.33	\$ 94,227.96
Contract Manager & Backup	1.00	\$	6,250.00	\$ 75,000.00
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Specialized Supportive Services Case Manager	0.00	\$		\$ -
Add. Case Managers (TANF Reauthorization)	16.00	\$	44,000.00	\$ 528,000.00
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Add. Unit Assistant (Increased Caseload)	3.00	\$	6,264.99	\$ 75,179.88
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				\$526,887.52

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Med Ins		\$ 222.65	\$ 503,634.30	
Dental		\$ -	\$ -	
Life Ins		\$ -	\$ -	
Long/Short Term Disab.		\$ -	\$ -	
Employee Bonus		\$ 2.99	\$ 6,763.38	
401k contribution		\$ 28.45	\$ 64,353.90	
Misc Benefits		\$ 144.80	\$ 327,537.60	
Total Employee Benefits			\$ 902,289.18	\$75,190.77
Payroll Tax				
FICA		\$ 165.34	\$ 373,999.08	
Fed Unemployment Tax		\$ 9.28	\$ 20,991.36	
State Unemployment Tax		\$ 17.40	\$ 39,358.80	
Workers Comp		\$ 23.90	\$ 54,061.80	
Employee Welfare		\$ 0.46	\$ 1,040.52	
Total Payroll			\$ 489,451.56	\$40,787.63
Misc Direct Costs				
Bilingual Bonus			\$ 22,000.00	
Copier Usage			\$ 21,622.50	
Facility/ Equipment			\$ 5,681.50	
MAX Trac			\$ 5,953.75	
Miscellaneous			\$ 32,450.00	\$10,291.30
Printing/Postage			\$ 12,012.00	
Salary Adjustment			\$ 5,500.00	
Supplies			\$ 79,282.50	
Transitional Consultant			\$ 3,080.00	
Travel			\$ 10,472.00	
Total Annual Misc Direct Costs			\$ 198,054.25	\$16,504.52
Total Annual Direct Cost			\$ 7,912,445.23	\$669,661.74
Indirect Costs				
General Acct/Bookkeeping			\$ -	
Management Overhead			\$ 547,152.60	
General & Admin			\$ 322,498.52	
Total Indirect Costs			\$ 869,651.12	\$72,470.93
Total Annual Direct and Indirect Cost			\$ 8,782,096.35	\$742,132.66
Profit	4.00%		\$ 351,283.85	\$29,273.65
12-MONTH COST			\$ 9,153,961.88	771,406.32
TOTAL ANNUAL COST			\$9,153,961.88	
Cost for one (1) Month				771,406
MONTHLY FLAT FEE				\$771,406